

Hartsville/Trousdale County Government

PERSONNEL COMMITTEE

January 21, 2025 5:00PM TC Community Center

Minutes

Members Present: Lesley Overman, Shane Burton, David Thomas, Will Dennis, Amy Yates

Absent: Steve Whittaker

Others Present: Amy Thomas, Sheriff Ray Russell, Chief Wayland Cothron, Hon. Branden Bellar

Commissioner Overman opened the meeting at 5:00pm. A quorum was determined with 4 members present.

Minutes from the Dec. 9, 2024 meeting were read and approved. Motion Commissioner Thomas, second Commissioner Burton. No opposition, **Motion Carried**.

Proposed Amendments to Personnel Policy:

A. Section V.B.8d Holiday pay / Non-paid Leave of Absence:

Basis of this amendment was to clarify Holiday Pay eligibility when an employee is on Non-Pay Leave of Absence.

Motion to postpone Commissioner Thomas; second Commissioner Burton

No opposition, Motion Carried

B. Section IV.H Payday Policy:

Basis of this amendment is to update the stated payday process to reflect direct deposit instead of paper checks.

Motion to Accept with changes but to hold and present to the full Commission at one time

Commissioner Thomas; second Commissioner Dennis No opposition, Motion Carried

C. Section IV.L Timeclock System Policy:

Basis of this addition to policy is to have a stated policy for the upcoming time clock system implementation for those employees paid by general services (includes general services, urban services, solid waste, and ambulance)

Motion to postpone Commissioner Dennis, second Commissioner Thomas

No opposition, Motion Carried

Discussion Items: A letter was submitted to the committee by Sheriff Russell concerning inclement weather leave that was granted by some departments but not all. A review of this letter and the circumstances surrounding it and potential remedies will be considered at the next stated meeting.

Next meeting set for March 4th at 5pm in the Mayors Office.

Public Comment: NA

Meeting Adjourned at 5:45pm with a motion from Commissioner Thomas, second Commissioner Burton.

Will Dennis, Secretary